

NOTES OF A MEETING OF THE INTERIM EXECUTIVE COMMITTEE on 8th March 2016 in Manchester

In attendance

Debbie Fallon (Chair)
Tony Long
Donald Todd
Sonya Clarke
Tim Walton

Apologies

Jane Davies (Wales)

Noted:

We appreciate being approached by the RCPCH to reply to the Guardian article in February. The speed and content of the response from CYPNAUK was impressive - many thanks to all of those who contributed. We hope to be in a position very soon to let other organisations know that we exist and are available for consultation.

Item 1: Group aims and terms of reference

Item 2: Use of the CYPNAUK e mail list

It is clear that the e mail list has been a useful means of communication already, and some members of the group have asked if they could use the list to disseminate information such as conference calls or study opportunities. Those present at the meeting had no objections whatsoever to the list being used in this way. It isn't necessary to ask permission to use the list but it would be useful to make it clear who the response should go to and to refrain from asking for a "reply all" since this results in unnecessary e mails clogging up in boxes.

Item 3: Update regarding the website. Tim Walton (University of Manchester) explained that we now have a domain name and a basic outline of the web pages. We discussed the necessity to identify a suitable logo for the group, and Donald Todd is currently investigating possibilities. The group also discussed the benefits of identifying an individual who could effectively manage the social media (Twitter, blog) for the site. It was proposed that Wendy Sinclair from the University of Salford (@wendysinclair) be approached in the first instance as she has substantial expertise and interest in this area.

Item 4: Setting up the elections. Although Debbie and Tony were instrumental in the formation of CYPNAUK and approaching and setting up the interim committee, it was always the intention that the final committee would be elected by CYPNAUK members. We hope to facilitate an election process that will identify the final committee to take office by January 2017. To this end we aim to put this plan to the full group for approval at the next meeting (11th July) with a timetable of a call for nominations (self or otherwise) to the following positions in early September 2016, closing date in October 2016, election to be held in early November and outcome declared as soon as possible after this. The roles are outlined in the terms of reference

- 1) Chair
- 2) Vice Chair
- 3) Representative for Northern Ireland
- 4) Representative for Scotland
- 5) Representative for Wales
- 6) Representative for England
- 7) Secretary

The interim committee will work with the elected committee to ensure a smooth changeover process. The elected committee will be invited to serve for two years from January 2017. It was discussed at the meeting that although all other positions are open to all members of CYPNAUK, that it might be beneficial if the Chair of this organisation held some seniority in the children and young people's nursing community.

July meeting working agenda:

1. Election process
2. Launching CYPNAUK
3. National updates (a co-ordinated response from the national reps)
4. Responding to consultations
5. Hot Topics (we could ask for "symposium" volunteers)
 - (1) Update re: Willis. (Lead to be agreed)
 - (2) The mental health of children and young people in the UK. Increasing rates of suicide (led by Sonya Clarke QUB)
 - (2) CYP nurses in the neonatal environment – recruitment and retention (led by Tracey Jones University of Manchester)

At the meeting it was considered that these discussions could form the basis of a position paper. We anticipated that an appropriate expert from the CYPNAUK community would be approached to lead on production of specific position papers.